

Opening	Project Manager
Opening ID	PM-August 2016
No. of opening	04
Reporting To	Director (Projects)
Location	GUJRAT / MADHYAPRADESH / MAHARASHTRA / KARNATAKA
Responsibilities	<ul style="list-style-type: none"> • Oversee the construction project of Railway siding from start to finish. • Perform a key role in project planning, budgeting, and identification of resources needed. • Create the teams, develop the objectives/goals of each and assign individual responsibilities. • Project accounting functions including managing the budget. • Ensure that construction activities move according to pre-determined schedule. • Devise the project work plans and make revisions as and when need arises. • Communicate effectively with the Sub-contractors responsible for completing various phases of the project. • Co-ordinate the efforts of all parties involved in the project, which include the clients, consultants, sub-contractors and labourers. • Monitor the progress of the construction activities on a regular basis and hold regular status meetings with all the sub-teams. • Maintain strict adherence to the budgetary guidelines, quality and safety standards. • Ensure project documents are complete. • Identify the elements of project design and construction likely to give rise to disputes and claims. • Serve as a key link with the clients and review the deliverable prepared by the team before passing onto client. • MIS Reporting-daily, weekly & monthly reports etc. • Reviewing and Negotiating with the suppliers,sub-contractors,labour contractors and prepare contract for finalizations as well as doing rate analysis and implementing the same after getting it approved from the management. • Oversee the Bridge construction site from start to finish. • Ensure that construction activities move according to pre-determined schedule. • Communicate effectively with the contractors responsible for completing various phases of the bridge works. • Co-ordinate the efforts of all parties involved in the project, which include the architects, consultants, contractors, sub-contractors and laborers. • Monitor the progress of the construction activities on a regular basis and hold regular status meetings with all the sub-teams. • Maintain strict adherence to the budgetary guidelines, quality and safety standards. • Identify the elements of bridge design and construction likely to give rise to disputes and claims. • Serve as a key link with the clients and review the deliverable prepared by the team before passing onto client. • Well Conversion like , Drawing study, Bar bending Schedule, Execution strategy , methodology, procedure etc. • Familiarity with bridge design guidelines, specification and technical standard. • Experience of successfully managing bridge works.
Experience	For Degree holder : Maximum 10 years
	For Diploma holder : Maximum 13 years

Key skills required	<ul style="list-style-type: none"> • Excellent communication skills. • Minimum 5-10 years of experience in construction of infra projects specially Road and Railways. Good understanding of Survey, Bridge, Trackwork, Earthwork and Civil Structures. • Bridge, Railway, Earthwork and Civil Structures, background is an added advantage. • Knowledge of legal issues and safety standards. • Ability to plan and organize a team effort. • Good client management and goodwill building ability. • Capacity to motivate, lead and boost morale of the teams. • Effective time management and logical decision-making ability. • Capacity to handle pressure. • Strong focus on quality. • Primavera and AutoCAD is a must. • Should have proven track record of independently managing with reputed companies and completing the projects. • Should have excellent Interpersonal skills & committed to achieve goals.
Qualification	BE/B.Tech(Civil)